

New App. _____

Date

Renewing _____

Date

Start Date _____

When complete, please return this form along with the Enrollment Form and the Annual Registration Fee to the God's Garden Business Office at 4200 Lowe Rd., Jackson, MI 49203 or to God's Garden Early Learning Center located at Encounter Church.

GOD'S GARDEN CARE AGREEMENT

Please Complete A Separate Form For Each Child

Child's Name _____ Date of Birth _____

Parent's Name(s) _____

Office use

Date received: _____

GETTING STARTED COSTS FOR ALL AGES:

- Annual Registration Fee:** \$85 - One child OR \$110 – Families enrolling more than one child
Registration Fee is due with the Enrollment Form and Care Agreement. After the first year this fee is invoiced annually during the month of your renewal.
- Activity Fee:** \$25.00 Activity Fee is due with Enrollment Form and Care Agreement. After the first year this fee is invoiced annually during the month of your renewal.
- Up To First Two Weeks Of Care – \$\$ Varies according to what day of the month your care begins.**
Our business office will confirm this amount and provide an invoice for up to the first two weeks of care costs. This payment is due before your first day of care begins at God's Garden Early Learning Center.

Infant And Toddler Care Selection - Birth to 36 Months

CIRCLE THE DAYS OF CARE NEEDED FOR YOUR CHILD AGES BIRTH TO 36 MONTHS

Monday

Tuesday

Wednesday

Thursday

Friday

DROP-OFF AND PICK UP TIMES

Daily Drop Off _____ (no earlier than 7:15 AM) Daily Pick up _____ (no later than 5:45 PM)

SELECT ONE ☐ 12 Month Care Agreement ☐ Partial Year Agreement - Months of care _____

INFANT/ TODDLER CARE (BIRTH – 36 MONTHS)

\$54.00/day for full time – 5 days/week (Effective 9/1/25)

\$58/day for 3 days/week (Mon., Wed., Fri.) per week (Effective 9/1/25)

\$62.00/day for 2 days/week (Tues., Thurs.) per week (Effective 9/1/25)

Drop-In Rates, \$65 per day – IF AVAILABLE

FINANCIAL POLICIES

Childcare and Preschool payments are due in advance, monthly and will be deducted through F.A.C.T.S. Tuition Management Service from your designated checking or savings account on the 1st of the month or on the 1st and the 15th of the month, according to the payment plan you select. If you are approved for DHS assistance you are responsible for costs over and above the DHS approved amount.

F.A.C.T.S. Tuition Management will collect a \$30 non-sufficient funds fee when a payment cannot be deducted.

Additionally, a late fee of \$25 will be charged by God's Garden Early Learning Center if payments are not received as scheduled. Late fees are added automatically.

A record of your account is provided online through FACTS and through your banking statement.

God's Garden Early Learning Center reserves the right to dismiss any student whose financial obligation is more than 7 business days past due.

Adjustments will not be made for days a child does not attend for illness and appointments.

JCELC will issue a tax statement annually for tax purposes. Consult your tax advisor for details about your eligibility for the child care deduction.

Parents are required to bring diapers and supplies for their child. If the child runs out of supplies, parents will be charged an additional fee of \$1 per diaper. These additional charges, if any, will be added to your next FACTS payment.

This childcare center is year-round, with the exception of days listed on our calendar page. Days that the Center is not in session are already factored removed from your monthly payment; pricing has already been adjusted for these days. Parents are asked to sign a Care Agreement indicating the days of the week and times of day that child care will be provided.

A two-week advance notice, in writing, is required when permanently reducing the number of days your child is scheduled to attend. If less than a two-week notice is given, the full monthly charge will be due. Financial accounts of students who discontinue enrollment at any point during the school year will be adjusted according to the number of days contracted through the last day of attendance. A final adjusting payment through FACTS or a reimbursement check will be issued.

Prices subject to change with a 30-day notice.

Every effort will be made to accommodate families who wish to add occasional days. Increasing days is subject to available space and staffing. Requests for additional days may be made through the Preschool Director. A \$65 additional cost per day is added to the normal Child Care Costs for "drop in" days. Charges for additional days will be added to your next FACTS payment.

By signing below, I affirm that I have read and agree with the financial policies in this document.

Parent Signature

Date

Parent Signature


Date

NON-DISCRIMINATION POLICY

Jackson Christian Early Education Centers, Inc admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

7/2/2025

A ministry partnership with Jackson Christian School

 We are excited that you are interested in enrolling your child in God's Garden Early Learning Center. As our name implies, this is a place where young ones will be nurtured, taken care of, and encouraged to grow. This Garden belongs to God, who gives life, and holds all things together! We desire to honor God with our childcare center.

During your child's time in our care, we will be teaching many things. We will emphasize foundational academic skills, language and social development, and large and small motor skill development. We will also teach Christian values from a Biblical perspective. From their earliest days, we will share God's principles, and teach simple, Biblical truths to the children in our care. Specifically, we will teach that:

- *God created our world to be a wonderful home for us.*
- *God loves us, and desires to have a close relationship with us.*
- *God sent His own son, Jesus, to help us know God.*
- *God created the family. His design includes one man and one woman.*
- *God answers prayer. He wants us to talk to Him each day.*
- *God created the church to help us live a joyful life!*

Encounter Church is hosting this site through a partnership with Jackson Christian School. The people at Encounter Church hope to be an encouragement to young families and want you to know that they will go out of their way to make your experience here a positive one! The Church will be offering family workshops, as well as social opportunities; you are welcome to take part in any or all of these activities! Throughout the year, they will send you occasional notices of upcoming events that may interest you. Encounter Church desires to serve you and help you as young parents nurture your little ones!

Your "little sprouts" will be given lots of TLC from our wonderful, experienced staff! We will be singing songs, having fun, and teaching your child Christian Biblical truths! It's going to be GREAT!

Child Enrollment Information Form— Select one

- ☐ 12 Month Ofc. use: Date Rec'd _____
☐ Partial Year - Fees may be required

Name of Child: First, Middle, Last

Gender Male/
Female

Child's Date of Birth: MM/DD/YYYY

Child's Address : Number, Street/Apt Number)

City/ State/ Zip

Name of Mother (Legal Guardian): First, Last

Mother's Home Phone and Cell Phone, including area code

Mother's Address if different from child

City/ State/ Zip

Name of Father (Legal Guardian): First, Last

Father's Home Phone and Cell Phone, including area code

Father's Address if different from child

City/ State/ Zip

Mother's Email Address

Name of Mother's Employer/ Work Phone

Father's Email Address

Name of Father's Employer/ Work Phone

Primary Language Spoken at Home

Secondary language spoken at home, if any

Does Child Have Special Needs, Does child have IEP or 504 ?

CONTINUED ON BACK

Child's Primary Physician or Health Clinic	Physician's Phone
Preferred Hospital for Treatment	List Known Allergies (Use additional sheet if necessary)
Health Insurance Company/ Policy Number/ Group Number	List Health Conditions and Regular Medications, if any

My child may occasionally require the following medications listed below due to occasional discomfort or illness. I, the parent/guardian, give my permission to the staff of God's Garden Early Learning Center to dispense the following medications as required.

Name of Medications _____	Reasons for Use _____
Dosage _____	Times to Administer _____

In case of accident or serious illness, I request that God's Garden Early Learning Center contact me. If I cannot be reached, I hereby authorize the center to call the physician indicated above, and follow his/her directions. If the physician cannot be contacted, the center may take whatever measures deemed necessary. It is understood that parents will assume responsibility for payment of any resulting expenses not covered by insurance.

Who will routinely drop off and pick up your child? AM/ PM	List other persons who may drop off and pick up your child
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Emergency Contact Name	Relationship to Child	Does this person have permission to transport child?	Phone Number
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Emergency Contact Name	Relationship to Child	Does this person have permission to transport child?	Phone Number
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Emergency Contact Name	Relationship to Child	Does this person have permission to transport child?	Phone Number
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I/we understand that God's Garden Early Learning Center is a year round center operated by Jackson Christian Early Learning Centers. I /we will select the days and times that I/we are contracting for care on the Annual Care Agreement. I/we will provide two weeks advance notice, in writing, as required when permanently changing the number of days my child is scheduled to attend. If less than a two week notice is given, I/we understand that the full monthly charge will be due. All child care costs are collected one month in advance through FACTS Tuition Management, automatically, via a saving or checking account. Families who receive DHS assistance are responsible for all costs above DHS benefits. Prices subject to change with a 30 day notice.

My/our signatures below are agreement that, my/our child will be cared for in a Christian environment, and have no objection to God's Garden teaching Christian Biblical Principles. By signing below I/we agree that the information provided is accurate and true. I/we understand that providing false information may result in the immediate dismissal of my/our child.

God's Garden Early Learning Center is a partnership ministry with Jackson Christian School. Admittance into God's

Signature of Parent/Legal Guardian	Date
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Signature of Parent/Legal Guardian	Date
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Garden Early Learning Center does not imply admittance into Jackson Christian School. Jackson Christian School maintains separate admittance policies and interview process.

Non Discrimination Policy: Jackson Christian Early Education Centers, Inc admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.